Approved For Rease 2001/04/02 : CIA-RDP81-0

DD/A Registry

142R000100080005-1

26 July 1978

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Herbert E. Hetu

Director of Public Affairs

SUBJECT:

Bulletin Boards for Press Clippings

As you will see from the attached, the DDCI has approved our proposal for bulletin boards in outlying Agency buildings. Before getting started on construction, we would welcome the chance to get together with your project officer to discuss details such as daily distribution of clips, local responsibility for maintaining the bulletin boards, possibility of boards also at other locations

STATINTL

Herbert E. Hetu

Attachment: a/s

STATINTL

Approved For Ruease 2001/04/02 : CIA-RDP31-00142R000100080005-1

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OFFICE OF THE DEPUTY DIRECTOR

The Office of Public affairs would like you to approve their suggestion. Once approved, DDA would be tasked with erecting the Bulletin Boards.

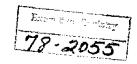
Public affairs would supply

Dolores

approve 125 111 19.8
Disapprove ____

the daily clips.

SECRET



20 July 1978

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM:

Herbert E. Hetu

Director of Public Affairs

SUBJECT:

Bulletin Boards for Press Clippings

1. As you may know I have been meeting with a variety of internal Agency groups of late, i.e., DDA/DDO/DDS&T Management Advisory Groups, mid-career course, senior seminar, etc. One recurring bit of praise and suggestion which comes from these groups concerns the Agency bulletin board on which we display daily press clippings. It has been suggested many times that similar bulletin boards be erected in outlying Agency buildings. Our office would supply the clips on a daily basis and the boards would be maintained by a designated office in each building. Perhaps in some locations such as OTS one board would be sufficient for several buildings. I would suggest that the boards be constructed similar to that outside my office, i.e., with removable panels which makes daily change of clips considerably easier.

2. Attached for your reference is a list of Agency buildings in this area.

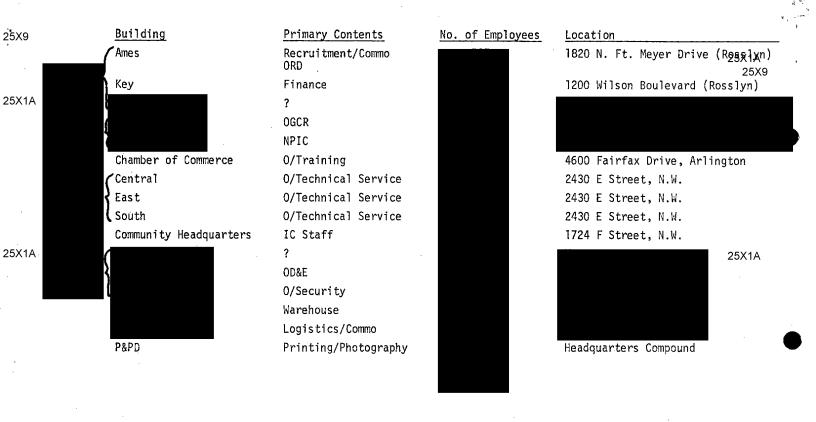
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Herbert E. Hetu

cc DDA

Declassified to AUO when separated from attachment

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Public Affairs Bulletin Boards

DD/A Registry File Buldings & Graunds

DD/A 78-2889/3 25 August 1978

DAGGGERG OLLICOTY DA

Public Affairs via Tube

Cindy:

I have contacted the individuals listed on the attached sheet advising them that you would be in teach with them within the next week or so to discuss the location of and support to the bulletin boards.

Logistics Services Division feels the locations identified are fairly good but in some of your discussions other locations might be explored.

After contacting those individuals cited, let me know if there are other problems.

25X

Att - Locations of PAO Bulletin Boards

Distribution:

PRS -

1 - DDA Chrono

T - DDA Subject

1 - RFZ Chrono

25X

PAO

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STATINTL

<u>#</u>	BLDG	LOCATION	STATINTL ORGANIZATION
1		3rd floor lounge	
		Existing sales board will have to be mew location to make room for PAO boar	
2	- ,	1st floor entry	
		Sales board to be moved.	
3	C of C	7th floor elevator core	
		Sales board to be moved.	
4	Ames	2nd floor near guard	
		Exact location to be designated after cafeteria renovation.	
5	Key	10th floor in area of other boar	
		Personnel Board to be shifted	
6	South	1st floor between rooms 125A & 127A	
7	СНВ	Basement at foot of stairs	
		Personnel board to be moved	
8		1st floor near cafeteria	
		Other boards to be moved.	
9		1st floor entry	
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STATINTL

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